

Buncombe County Schools
COVID-19 Temporary Attendance Procedure for
School ReEntry Plan B, Plan B-Beyond or Plan C

Attendance in a remote instruction environment is designed to keep students engaged, to ensure they are on pace and to offer academic and emotional support. Daily attendance must be taken in PowerSchool on Remote Learning Days.

1. This temporary attendance procedure is intended to remain in effect during the response to the COVID-19 pandemic and is intended to revise and supplement Board policies 4400 and 4400-R. To the extent that there is a conflict between this policy and 4400/4400-R, this procedure shall take precedence.
2. For the purposes of this **Temporary Attendance Procedure**, “remote attendance” in a class shall be the equivalent of in-person attendance.
3. A student is considered present for daily attendance during a remote learning day when the following is met:
 - Student is present, with camera on and in view, for the duration of the synchronous learning class time via video conferencing software and
 - Student completes a work product (online or offline) for that class as directed by the teacher or
 - As an alternative to options (*above*), student fulfills an alternate method of accessing assignments and producing work. This variation must have the approval of the school administrator or designee and should be considered in exceptional circumstances, such as lack of internet connectivity. A student will be marked as “present-off-site” based on evidence of student engagement and if a student has a daily check-in, two-way communication, with the appropriate teacher(s). A teacher who has a face to face interaction, (e.g., virtual meeting or phone interaction, with a student on that current day can mark a student “present-off-site).
 - For hybrid students in K-8 on their remote week(s), student submits evidence of assignment completion for each day as proof of attendance
4. Except as set forth herein, the attendance policies of the Buncombe County Schools remain in full force and effect.
5. Should a student be absent from a remote session, a note or email documenting the reason for the absence must be provided by the parent/guardian to change the absence to excused. Should an email be used as the documentation, a phone number for the parent/guardian must be provided so the email may be verified by the school.
6. Students who have chosen remote only for the semester will adhere to the attendance procedures as outlined above.

August 3, 2020